

Personal Particulars

Name (as in BC/NRIC)		Name in Chinese Character (if any)																	
BC/NRIC No.	Sex Male / Female	Date of Birth <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td style="text-align: center;">D</td> <td style="text-align: center;">D</td> <td style="text-align: center;">M</td> <td style="text-align: center;">M</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> </tr> </table>										D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y												
Address (in Singapore)		Parent's Name Mr/Mrs/Mdm																	
Postal Code <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>										Home Tel No. <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>									
Email		Mobile No. <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>																	
Present School		Office No <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>																	

Course Applied For (for official use)

Level <input type="checkbox"/> Pre-P <input type="checkbox"/> P__ <input type="checkbox"/> S__	Subject(s) <input type="checkbox"/> Eng <input type="checkbox"/> Maths <input type="checkbox"/> Sci <input type="checkbox"/> Chi <input type="checkbox"/> Others _____																
Date of Commencement <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td style="text-align: center;">D</td> <td style="text-align: center;">D</td> <td style="text-align: center;">M</td> <td style="text-align: center;">M</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> </tr> </table>									D	D	M	M	Y	Y	Y	Y	Class Code
D	D	M	M	Y	Y	Y	Y										

TERMS AND CONDITIONS

Study Fee

- Study fees are to be paid on a monthly basis (based on the number of lessons in a month) on the 1st lesson of each month. An extra charge of \$10.00 will be levied for late payment.
- Students who join a class mid-month may pay pro-rated fees based on the number of lessons per month.

Registration Fee

- All new students are to pay a one-time, non-refundable registration fee of **\$15.00**. A student who ceases his/her course for more than 3 months and rejoins the Centre will be treated as a new student and be charged the registration fee.

Supplementary / Material Fees

- Supplementary/ Material Fees are charged on a **per term (3 months)** basis:
 - 1 to 2 Subjects - \$20
 - 3 to 4 Subjects - \$30
 - 5 to 6 Subjects - \$40
- Notes would be given to the students when he/she is absent from class.
- Additional course materials books are optional but payable by students.

Deposit

This is fully refundable upon one month's notice of withdrawal. For termination/ withdrawal of lessons, students and parents have to write-in 1 month in advance or give 1 month fee in lieu payment. Deposit of \$50 deposit will be returned on the last day of the lesson upon notice of withdrawal or termination. All courses fees must be settled before any deposit is refunded.

All fees paid are non-refundable should a student stop or miss his/her lesson not owing to the Centre's fault.

- Makeup lessons or refunds will be given if any lessons per month are not fulfilled.
- There will be NO make-up classes for lessons missed not owing to the fault of the Centre.
- No lessons are conducted on Public Holidays/Eve of Chinese New Year.

Declaration by Parent/Student

1. I declare that the information given above is true and correct to the best of my knowledge.
2. I understand that classes are conducted only when there is sufficient number of students to form a class and the Centre reserves the right to combine, transfer or dissolve classes when the number of students is low.
3. I have read, understood and agreed to abide by the above Terms & Conditions.

Parent's / Student's Signature

Date

TERMS AND CONDITIONS: (Please read the following terms & conditions and ensure that you have understood and agreed before your enrolment. Thank you)

- Fee must be paid before the commencement of the course and subsequently on the 1st lesson of each month. **Study Fees paid are non refundable or transferable** when the class has commenced. Payment must be promptly paid on the 1st lesson of each month, a 7 days grace period is given after which \$10.00 extra charge for late payment.
- Students who join a class mid-month may pay pro-rated fees.
- **Tuition fees and material fees paid are non-refundable** should a student stop or miss his/ her lesson not owing to the Centre's fault.
- Monthly fees are calculated based on 4 lessons per month, **however, the number of weekly lessons may vary in each month thus monthly fees will vary.** Make up lesson will be given if the paid lessons are not fulfilled.
- A student who ceases his/her course for a 3-month duration and rejoins the Centre will be treated as a new student and be charged the registration fees.
- No lessons are conducted on Public Holidays/ Eve of Chinese New Year. There will be NO make-up classes for lessons missed on the said days not owing to the fault of the Centre. Students shall be liable for any damage or loss to the Centre arising from the negligence/ vandalism on the part of student. Serious offences will be handed to the local authorities.
- Consuming food and drinks in the classrooms is strictly prohibited.
- Students are to be punctual for their respective lessons and must complete the assignments within the given time frame.
- Persistent undesirable behaviors e.g. disruptive in class, vandalism will result in pupils' expulsion from the Centre.
- The Centre reserves the right to combine, transfer, dissolve a class and change teachers or the date and time if the minimum number of participants is not fulfilled. In the event of cancellation of classes/ courses by the Centre, fees paid will be refunded or the student will be transferred to another class.
- Consuming food and drinks in the classrooms is strictly prohibited.
- Parents are advisable to persuade the student to bring a water bottle to the Centre as sweet canned drinks are not permitted in the classrooms.

Registration Fees (for new students = **\$15**, one-time payment only & non-refundable)

Note : Fees paid are non-refundable upon registration. Notes would be given to the students when he/ she is absent from class. Course materials will be provided at additional cost, if applicable, subject to recommendation of teachers (additional course materials purchased is optional).

\$50 deposit is required for each new student. This is **fully refundable** upon one month's notice of withdrawal. For termination/ withdrawal of lessons, students and parents have to write-in 1 month in advance or give 1 month fee in lieu payment. Deposit of \$50 deposit will be returned on the **last day** of the lesson upon notice of withdrawal or termination. All courses fees must be settled before any deposit is refunded

Supplementary/ Material Fees are charged on a **per term (3 months)** basis:

- 1 to 2 Subjects - \$20
- 3 to 4 Subjects - \$30
- 5 to 6 Subjects - \$40

Study Fees

Level	1 Subject	2 Subjects	3 Subjects	4 Subjects	5 th Week Extra
N1, N2, K1, K2, P1, P2, P3	- \$ 60	- \$ 120	- \$ 175	- \$ 225	- \$ 15.00
P4, P5, P6	- \$ 70	- \$ 140	- \$ 205	- \$ 265	- \$ 17.50
Sec 1, Sec 2	- \$ 100	- \$ 200	- \$ 295	- \$ 385	- \$ 25.00
Sec 3, Sec 4	- \$ 120	- \$ 240	- \$ 355	- \$ 465	- \$ 30.00

Subsequent 5th subjects onwards are subjected to the pricing of the last discounted figure.

I/ We have read, understood and agreed to abide to the above Terms & Conditions.

Parent's / Student's Signature

Date